

EXPRESSION OF INTEREST FOR EMPANELMENT OF INTELLECTUAL PROPERTY RIGHTS AGENT

EOI is invited from the competent IP attorney/agents for providing IPR prefilling, Filing and post filing services till grant such as IP Search, Drafting, Filing submission, reply to objection, opposition, Arbitration follow up action till registration, IP due diligence like FTO analysis and as per requirements. The services will be provided to Start-ups and MSMEs.

For details information please refer website : www.cttc.gov.in . Last date of submission of Expression of Interest EOI is 26.03.2024. Any query please call- 9937006104

GENERAL MANAGER

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The service charges will be paid by CTTC fully /partially at lowest possible cost for different services like Prefilling Counseling and basic search, Exhaustive search, Drafting, Submission of filing, reply to objection/ Opposition, Appearing for hearing if required, follow-up action with Registrar office, Coordination with MoMSME for reimbursement to the client etc.

The empanelled attorney also will conduct awareness/ training programmes for Start-ups, MSMEs as planned by CTTC IPFC, Bhubaneswar.

Intellectual Property Rights Facilitation Service cell set up at CTTC will make coordination between the Start-up/ MSME clients for IP facilitation Services.

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Central Tool Room & Training Centre, Bhubaneswar is the leading MSME Technology Centre in the country under the Ministry of MSME, Government of India. It has different facilities with State-of-the-art in manufacturing, precision components for Aerospace and advanced application. The organization is certified by ISO 9001, ISO 14001, ISO 45001, AS 9100 Revision D and also received its SAMAR from DRDO (System for Advanced Manufacturing Assessment and Rating) being assessed by QCI. The organization is engaged in manufacturing, supplying of precision components and assemblies of advanced defense customers such as Indian Space Research Organization ISRO, LPSC, IISU, DRDO, GTRE, HAL, Tata Aerospace etc.

IPFC FOR MSMEs AT CTTC:

Intellectual Property Rights facilitation Service Cell was setup in the year 2016-2017 under the grant of MoMSME. Govt Of India. Excellent services provided in different field of IPR in the state of Odisha and also clients from outside state and created many success stories. It conducts IPR clinics periodically for the guidance and support to Start-ups and MSMEs.

Further CTTC, Bhubaneswar has received grant in continuation of providing such services for Startups and MSMEs in the state.

In view of this it is decided to empanel duly Qualified and competent IPR agents/ Attorneys for providing services

PROPOSED IP FACILITATION SERVICES: IPR prefilling, Filing and post filing services till grant such as IP Search, Drafting, Filing submission, reply to objection, opposition, Arbitration follow up action till registration, IP due diligence like FTO analysis and as per requirements. The services will be provided to Start-ups and MSMEs.

TECHNICAL REQUIREMENTS:

- a) Degree in Engineering*
- b) Degree/Master in Law
- c) A registered Attorney for Patent/ Trademark*
- d) Minimum 3 years of experience in providing IP Filing services such as Patent, Trademark, Industrial Designs, Geographical Indications, Copy rights.*
- e) Proficiency in IP due diligence such as FTO analysis.
- f) It must have filed and got the **grant of 05 patents, 10 Trademarks, 05 designs granted***

- g) Should have experience in providing awareness and conducting Training on IPR for Start-ups and MSMEs.*
- h) Knowledge and Experience in GI filing
- i) Brief Profile of Attorney/IP Agent to be engaged.*
- j) If its an IP service provider organization (please provide organization profile, Staff structure and details of activities)*

k) No. of IP filing done in last 03 years

Year	No. of Patent Novelty Search	No of Patent Filed	No. of Trademark search	No. of Trademark filed	No. of Design Filed	No. of Copyright filed	No. of GI filed	No. of FTO filed	No. Patent grated	No of Design granted	No. of TM granted	No. of GI granted

l) Any other relevant information may be annexed separately

COMMERCIAL

1) The commercial charges must clearly mention the Service wise for pre filing, Filing and Post Filing. In the format provided in **Annexure-A**

2) Manday Charges for Training

Note: Travel, Lodging and Boarding expenses for visit as per actual as it will be discussed and mutually agreed before the event.

The application should be supported with documents in respect of Technical qualifications and experience as stated above.

Note : * Starmark requirements are mandatory , to be provided with documentary evidences.

CTTC RESERVES THE RIGHTS TO CANCEL THE EMPANELMENT OR SELECT THE ATTORNEYS FOR EMPANELMENT AS PER ITS REQUIREMENT.

CENTRAL TOOL ROOM & TRAINING CENTRE, BHUBANESWAR

CONSULTANCY CHARGES & ATTORNEY FEES

A-Counselling

(Annexure-A)

Sl. no	Activities	Consultancy charges /Attorney Fees (in Rs)		
		For MSMEs	For Startups	For Others
1	Patent			
2	Trademark			
3	Design			
4	Copyright			
5	GI			

B-Pre-Filing (Search, discussion)

Sl. no	Activities	Consultancy charges /Attorney Fees (in Rs)		
		For MSMEs	For Startups	For Others
1	Patent Cursory Search			
2	Patent Exhaustive Search			
3	Trademark Search			
4	Design			
5	Copyright			
6	GI documentation, field visit etc.			

C-Filing

Sl. no	Activities	Consultancy charges /Attorney Fees (in Rs)		
		For MSMEs	For Startups	For Others
1	Provisional Patent Filing			
2	Complete Patent Filing			
3	Trademark			
4	Design			
5	Copyright			
6	GI			

D-Post-Filing (Reply to Examination Reports, Oppositions, rectification of error, appearing hearing etc.)

Sl. no	Activities	Consultancy charges /Attorney Fees (in Rs)		
		For MSMEs	For Startups	For Others
1	Patent			
2	Trademark			
3	Design			
4	Copyright			
5	GI			

E-Post Grant

Sl. no	Activities	Consultancy charges /Attorney Fees (in Rs)		
		For MSMEs	For Startups	For Others
1	Renewal of Patent (Validity- 20 years)			
2	Renewal of Trademark (Validity- 10 years)			
3	Renewal of Design (Validity- 10 years)			
4	Renewal of Copyright (Validity- 60 years)			
5	Renewal of GI (Validity- 10 years)			

F- Reimbursement of Patent/Trademark/Design/GI

Sl. no	Activities	Reimbursement Amount (in Rs)	Consultancy charges /Attorney Fees (in Rs)		
			For MSMEs	For Startups	For Others
1	Patent	Foreign Patent- 5,00,000/-			
		Domestic Patent- 1,00,000/-			
2	Trademark	10,000/-			
3	Design	15,000/-			
4	GI	2,00,000/-			