

WALK-IN-INTERVIEW

Central Tool Room & Training Centre (CTTC) Bhubaneswar urgently requires suitable & experienced candidates for filling up the following positions purely on fixed term contract basis.

1. STORE ASSISTANT (2 Nos)

Essential Qualification :- Degree in Commerce.

Desirable Qualification :- Diploma/ Post Diploma in Material Management / Tally.

Experience Essential :-The Candidate should have minimum 1 year experience in Stores of any manufacturing organisation / Institution.

Preference :- The candidates having experience in manufacturing organisation with knowledge in tools, dies, instruments, metrology etc. .

Age :-Maximum 27 years as on date of advertisement.

2. OFFICE ASSISTANT (1 No)

Essential Qualification :- Degree in any discipline from a recognized university/ institution.

Desirable Qualification :- Master in Business Administration /PGDCA.

Essential Experience :-Minimum 1 years of experience in Administration/ Establishment.

Preferable Experience :- On hand experience in making official correspondences independently.

Age :- Maximum 25 years as on date of advertisement.

3. PLACEMENT EXECUTIVE (1 No)

Essential Qualification :- Degree in any discipline from a recognized University / institution.

Desirable Qualification :- MBA in HR / Marketing from a reputed institute.

Essential Experience :- Minimum 2 years of proven experience in the Relevant field/similar academic institutions and preference will be given to candidates proficient in liaising with various industries for placement.

Age :-Maximum 27 years as on date of advertisement.

Salary will be commensurate with qualification and experience for the above positions.

Date of Interview: 27th September 2023 (Wednesday)

Reporting Time: 9:30 am to 10.30 am.

The interested candidates may appear before the selection committee with updated CV pasted with passport size photograph, original academic and experience certificates, mark sheets, etc. A set of self-attested photocopy of the certificates is also required to be submitted at the time of walk in interview.

No TA/DA would be provided for attending the interview. The candidates not fulfilling eligibility criteria wouldn't be considered for selection process.



CENTRAL TOOL ROOM & TRAINING CENTRE
(Ministry of Micro, Small & Medium Enterprises, Govt. of India)
B-36, Chandaka Industrial Area, Bhubaneswar - 751024, Odisha,
Contact No.0674-2654733/734. Cell- 9437211923/9338867098
Email:-cttc@cttc.gov.in, Website: www.cttc.gov.in

