

Agreement
between
Central Tool Room and Training Centre (CTTC)
and

Project: *****

Agreement No.:	Date:	Tasks: Appointment as Technical Agency for setting up of *****
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Agreement entered into between “**Central Tool Room and Training Centre (CTTC)**” and “*****” hereinafter referred to as **Technical Agency** to provide technical support for the development of *****

Technical Agency: Contact Person: Address: Tel :	*****
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This agreement for ***** to be Technical Agency shall commence on*****and shall be

continued for the entire duration of the SFURTI Programme on the satisfactory completion of the project and submission of the completion report to be submitted on or before *****

1. BACKGROUND

Central Tool Room & Training Centre (CTTC), Bhubaneswar is an autonomous body under the Ministry of MSME, Govt. of India. It is approved as a Nodal agency for implementation of SFURTI scheme of the Ministry of Micro, Small and Medium Enterprises for the development of traditional artisans/industries and rural entrepreneurs. In the capacity of Nodal Agency, CTTC has ***** as the Technical Agency for finalization of DPR for the ***** Odisha project, ***** as Implementing Agency. Under the DPR, it is proposed that a cluster of ***** artisans will be supported through interventions and processes as detailed under the SFURTI Project.

The objectives of this three-year assignment is to:

- To make the ***** artisans improve the quality of their products by value addition through use of modern machineries & equipment.
- To facilitate better market access to the products of the local artisans which in turn will increase their income level and living standards.
- To establish training cum research and development cell to enhance the skill set of the artisans.
- To provide local youth entrepreneurial skills.

This agreement signed with **** and CTTC, the DPR prepared has been approved by MoMSME dated 25-03-2021. Whereas, the organizations, Nodal Agency (CTTC) and Technical Agency (*****) had preliminary discussions and mutually agreed to enter into this collaborative work arrangement for implementation of the scheme as per the terms and conditions laid down hereunder. The definitions and scope of agreement must align to the scope of work as prescribed under the 'Revamped Scheme of Fund for Regeneration of Traditional Industries (SFURTI).

2. DEFINITIONS

- 2.1. 'Approval' means "final approval" given by the Scheme Steering Committee of the Ministry of MSME.
- 2.2. 'Fee' shall mean the professional fees payable to TA as per the SFURTI guidelines.
- 2.3. 'Grant' shall mean the grant sanctioned by SSC for each project.
- 2.4. 'Implementing Agency' or 'IA' means non-Government organizations (NGOs), institutions of Central and State Governments and semi-Government Institutions, field functionaries of State and Central Government, Panchayati Raj Institutions (PRIs) or SPV that will undertake cluster development under the Scheme.
- 2.5. 'Nodal Agency' or 'NA' means any designated Nodal Agency recognized by the Ministry of MSME, in this case Central Tool Room & Training Centre, Bhubaneswar.
- 2.6. 'Project(s)' mean the Clusters to be developed by the IAs as per the Scheme, in accordance with detailed project report approved by the SSC.
- 2.7. 'Project Cost' means the cost of the Project(s) as approved by the SSC, more clearly the aggregate cost of the components eligible for grant funding under the Scheme. The project cost shall not include the cost of land for each project.
- 2.8. 'TA' means 'Technical Agency'.
- 2.9. 'Scheme' means the Revamped Scheme of Fund for Regeneration of Traditional Industries (SFURTI).
- 2.10. 'Scheme Steering Committee' or "SSC" means the committee headed by Secretary, Ministry of MSME for sanctioning of project under the scheme.
- 2.11. 'Special Purpose Vehicle' (SPV) means a corporate body registered under the Companies Act/Societies (Registration) Act (or as approved by SSC) formed by the Industry Association/Groups of Entrepreneurs/Artisans in respect of the projects approved under the Scheme.
- 2.12. Any other term not defined above, shall have the same meaning as described in the guidelines of the 'Revamped Scheme of Fund for Regeneration of Traditional Industries (SFURTI).

3. Terms of Reference for tasks to be carried out

The terms of reference of the Technical Agency should be prescribed to achieve the Soft and Hard interventions as described in the Detailed Project Report.

- 3.1. TA shall prepare detailed action plan and to assist the IA to ensure implementation of the project as per DPR. Therefore, the following tasks should preferably be completed:
 - 3.1.1. Guidance and advisory services to the IA for the constitution of SPV.
 - 3.1.2. Assist the IA/SPV in appointment of suitable CDE.
 - 3.1.3. Facilitate opening of Joint Account of IA and SPV.
 - 3.1.4. Participation in the cluster level meetings related to cluster activities to be convened/organized by IA/NA/SPV.
 - 3.1.5. Assist the IA/ SPV in accessing infrastructure such as water, electricity, road connectivity and obtaining various licenses/ NOCs from concerned department of State Govt. as and when required by the IA/SPV.
- 3.2. TA shall provide need based support to the IA for completion of the project as per the schedule :
 - 3.2.1. Formation of SPV;
 - 3.2.2. Planning of group wise training for artisans and other stake holders and complete the same in the 1st year;
 - 3.2.3. TA shall engage Subject Experts for the project viz. Civil, Electrical, Food processing, Quality expert etc. List of experts and their Bio- data to be furnished to NA.
 - 3.2.4. Finalize land, design, tendering and completion of construction of CFC as per technical specifications including Water harvesting and Waste management system.
- 3.3. TA shall assist IA to achieve the projected outcomes in terms of production, sales, employment, enhancement of wages and overall income of the cluster.
- 3.4. TA shall guide the CDE to assess the need of Working capital required by IA for cluster business cycle.
- 3.5. TA shall assist IA to prepare operational guideline e.g. appropriate user fees, mechanism of collection for the SPV to achieve the projected outcomes in terms of productivity, sales, employment, wages enhancement, and overall income of the cluster in accordance to the approved DPR.
- 3.6. TA shall assist IAs in selection of agencies/ experts for various services and in developing suitable operational framework for various interventions.
- 3.7. TA shall assist the IA/ SPV in engagement of a Design House/Designer, right from the beginning, with appropriate terms of reference and detailed scope of work for extending appropriate input of design, product processing, product development and proper packaging in consultation with NA, IA and other stakeholders.
- 3.8. To assist the IA/SPV in engagement of Business Development Service (BDS) providers, out sourcing/improving tools and equipment, developing strategies & best practices for credit linkage as far as possible.
- 3.9. TA shall submit the weekly progress report to NA till operationalization of the cluster and monthly/quarterly progress report as desired by NA from time to time till end of the project .
- 3.10. TA shall advice IA/CDE for making plans for procurement of raw materials along with various tools and machineries and other processes as identified and mentioned under DSR/DPR. Tool Kits/Implements may also be distributed among artisans as a part of Cluster Level Intervention as per DSR/DPR.
- 3.11. TA shall assist the IA in establishing a proper and transparent system duly examined and vetted by the Cluster Level Committee for distribution of tool kits/ implements among artisans.
- 3.12. TA shall formulate marketing strategy and detailed plan in consultation with NA and IA in regard to the following:
 - 3.12.1. Product development
 - 3.12.2. Packaging
 - 3.12.3. Product pricing
 - 3.12.4. Product positioning and promotion

- 3.12.5. Product mix/ diversification
- 3.12.6. Dealer/Distributor Network under offline marketing mode
- 3.12.7. Tapping e-commerce for online marketing.
- 3.12.8. Determining supply chain and logistics
- 3.12.9. Ensuring quality of product and standardization
 - 3.12.9.1. Tapping the export potential through appropriate interventions
 - 3.12.9.2. Assessing the requirement of thematic interventions focusing on branding, e-marketing, new media marketing, innovation, research & development of new products etc.
 - 3.12.9.3. Implementation of Lean Manufacturing, Technology development in line with Industry4.0, Solar energy, Block chain technology, Industry-institution linkage etc.
- 3.13. TA shall guide and monitor the following miscellaneous activities to be implemented by IA:
 - 3.13.1. Awareness and exposure visit of artisans.
 - 3.13.2. Health insurance of all the artisans under the cluster as applicable under IA rules.
 - 3.13.3. Issue of Aadhaar based Identity card to artisans mentioning the benefits.
 - 3.13.4. Pension and similar other financial benefits as applicable to be provided Aadhaar linked.
 - 3.13.5. Mandatory opening of Bank Account by Artisans.
 - 3.13.6. Periodic training of Artisans.
- 3.14. New members may also be extended to these general and miscellaneous supports as extended to the artisans under Cluster Programme.
- 3.15. TA shall assist IA/ SPV in organizing and planning Business Development Strategies, buyer-seller meet and implementation of thematic intervention focusing on branding, e-marketing, new media marketing, innovation, research and development, etc. for smooth running of Clusters.
- 3.16. TA shall assist the IA/SPV to comply all the statutory/regulatory requirements as applicable.
- 3.17. Need based support to the SPV in mobilizing additional fund/ convergence of the schemes for the project. This would involve preparation of proposals under relevant schemes of the Government apart from tie-up loans from the banks.
- 3.18. TA shall guide IA/CDE/SPV to facilitate linkages between the SPV and various other stakeholders, particularly the Government organizations, buyers and financial institutions.
- 3.19. TA shall do the capacity building of SPV for the sustainability of the project.
- 3.20. TA with active involvement of CDE/IA shall create appropriate system for online reporting of progress reports to Nodal Agency and to the Ministry of MSME on weekly/monthly/quarterly basis.
- 3.21. TA shall guide to IA/SPV to follow **GFR guideline/instructions** of NA for procurement and all other activities related to the project.
- 3.22. Any other work assigned from time to time by the NA, Ministry of MSME, for timely completion of project, any changes in nature of intervention, any sorts of addition/alternation in the implementation programme etc. that may come at any point of time during the project period should very well be considered by TA for execution without any additional cost.
- 3.23. At the end of the Project, TA shall prepare proper documentation covering the entire activities, preparation of case studies and **Photo Documentation** along with an end-project report articulating the outcomes in terms of productivity and sales. Listing out the outcomes achieved against the targets fixed at the beginning of the project will also be done.
- 3.24. Formulate an Exit strategy for the IA and prepare a sustainability roadmap for the Cluster with a business plan for the next five years beyond the project duration.
- 3.25. TA shall nominate/authorize any member of the organization as working committee member and shall attend all the working committee meetings.

4. General Roles and Responsibilities:

4.1 CTTC as Nodal Agency:

- 4.1.1. Review and approve the work plans to ensure successful achievement of the deliverables.
- 4.1.2. Monitoring the project implementation deliverables to be achieved.
- 4.1.3. Provide technical and business feedback for the development of the cluster businesses and economics.
- 4.1.4. Provide links for relationship building to existing partners of CTTC and its affiliate organizations for implementation, technical support and market development under the project.
- 4.1.5. Review periodical progress and disburse funds to IA on pro-rata basis as per recommendation of TA.
- 4.1.6. Ensure quality of all final deliverables.

4.2 ***** as Technical Agency:

- 4.2.1 The TAs shall provide technical support to the NAs and IAs. The responsibility of the TA will include preparation and validation of Cluster Action Plan. Conducting training of the Cluster Development Executives (CDEs) and other officials of the IAs and NAs, regular monitoring of the cluster on weekly/monthly/quarterly basis and submit report to the NA.
It includes the following key tasks:
- 4.2.2 The TA will ensure that an Annual Action Plan for implementation during the year will be formulated in consultation with IA and NA before the start of each year. This will include assessment of the working capital required during the year.
- 4.2.3 TA will facilitate in the identification of suitable Technical Consultants in designing appropriate technologies for the cluster within the allocation ceiling for the respective type of cluster.
- 4.2.4 TA will plan in consultation with NA to frame the training requirement of artisans and stakeholders and grouping their requirements as per the need of the clusters. Accordingly, the TA will assist in the identification of training institutions, the courses duration, fees and other necessary requirement as per the cluster.
- 4.2.5 The Technical Agency will report to **Nodal Officer/ Officer-in-charge** with respect to all tasks of this assignment.
- 4.2.6 The Technical Agency **shall not engage** itself in any of the prohibited/unlawful activities.
- 4.2.7 The Technical Agency **shall not** subcontract another entity or carry out any other activity against the interest of SPV.
- 4.2.8 The Technical Agency shall maintain the Confidentiality of the Documents/data/information related to the project. If necessary, information can be shared with any other agency with prior permission of Nodal Agency.
- 4.2.9 During the project if any **Intellectual Property Rights (IPR)** generated such as; Patent, Industrial Design, Copy right, NA will decide regarding joint filing and sharing of the IP in discussion with TA & IA. CTTC shall provide all IP facilitation services as per requirements.

TA shall strictly adhere to all the conditions as stated above.

5. Time Schedule

The agreement will commence on dtd. / / 2021 and shall remain valid till dtd. / / 2024. TA shall be abided by the terms and conditions as mentioned above and shall follow the time line. On satisfactory completion of the project, TA shall submit the final Project Completion Report as stated above (Ref. 3.23). TA shall abide by any revision/amendment in the SFURTI Guidelines by MoMSME at any point of time during implementation of the project.

6. Outputs & Deliverables

TA has to ensure that the project is implemented effectively as per approved DPR within Timelines and details of outputs/deliverables as per agreed Terms & Conditions {Annexure-I (Timeline & Deliverables)}.

7. Team Deployment and Reporting

- 7.1. Appointing internal team and hiring consultants as and when required as mentioned in 3.2.3 to assist IA for successful implementation of the project.
- 7.2. Technical Agency will submit a weekly/monthly/quarterly progress report against the detailed activity plan as mentioned in 3.9.

8. Payment Terms

CTTC will make payment to the Technical Agency in total 11 (Eleven) installments as per Annexure-II on achievement of Outputs/deliverables (Annexure-I) against receipt of the Invoice within 07 Days.

The Technical Agency shall be paid an amount of Total INR _____/- (_____) inclusive of all taxes in accordance of the payment received from MoMSME for the project for the period of Three years. No extra payments will be made for any other expenses. All payments made to the Technical Agency will be subject to tax deduction at source as applicable. No price escalation in case the project is not implemented as per the time frame mentioned in the DPR.

9. Conduct of work

The Technical Agency shall act as a single entity and the Agreement will be signed by the Head of the organization or authorized member of the organization.

10. Termination of Agreement

This agreement can be terminated by either party by giving 90 days notice in writing. CTTC reserves the right to terminate the agreement if it finds that the Technical Agency is not performing as per the agreement. Any excess payment resulting in the hands of the Technical Agency would be returned to CTTC within 30 days. In case of premature withdrawal of the Technical Agency from the project due to failure of committed deliverables as per Annexure-I the TA shall liable to payback total amount received before exit from the project.

11. Force Majeure

The performance of the Agreement by either party is delayed, hindered or prevented or is otherwise frustrated by reason of force majeure, which shall mean war, civil commotion, fire, flood, action by any government or any event beyond the reasonable control of the party affected, then the party so affected shall promptly notify the other party in writing specifying the nature of the force majeure and of the anticipated delay in the performance of the Agreement. From the date of that notification CTTC may at its discretion, either terminate the Agreement forthwith or suspend the performance of the Agreement. The Technical Agency shall submit all accounts which should state the amount claimed, taking into account all payments received and incurred or committed by the Technical Agency. CTTC will reimburse all reasonable expenses necessarily incurred by the Technical Agency in winding up the Agreement.

12. Confidentiality

The Technical Agency shall not, unless authorized by the Nodal Agency, reveal to any Agency or organization, any of the confidential operational processes or dealings or information concerning to the project. The TA shall keep with complete secrecy all confidential information entrusted to them and shall not use or attempt to use any such information in any manner, which may injure or cause loss, either directly or indirectly, in the present or in the future to the project. This restriction shall continue to apply after the termination of the contract agreement without limit of time but shall cease to apply to information or knowledge which may come into the public domain. The above confidentiality requirement includes those discoveries or inventions or processes or improvements in procedures/design made or discovered by the TA/IA/NA while the contract is in force and shall include all items falling under the broad category of intellectual property of the project. These shall be the property of the IA/TA/NA as deemed fit.

13. No liability to CTTC

Nodal Agency shall not be liable in any manner for any act of omission and Commission on the part of the TA during implementation of the Programme.

14. Indemnity

TA shall at all times indemnify CTTC against all claims / damages etc. by any infringement of any Intellectual Property Right (IPR) while providing the services under a Project.

15. Operational dates

This Memorandum of Agreement shall come into effect from the date of its signing by both the parties and shall continue to be in operation for a period of three years or till completion of the scheme, whichever is earlier.

16. Governing Law and Dispute Resolution

Should any disputes and differences arise during the course of collaboration between the parties, the parties agree to amicably resolve the same in two stages as under:

- 17.1. By amicable discussion by the two parties through their authorized signatories.
- 17.2. And thereafter, even if the parties are not able to reach settlement, then the parties may submit to the exclusive jurisdiction of the Courts at Bhubaneswar.

For and on behalf of CTTC

Authorized Signatory

Witness -1 & 2

Name :Mr. L. Rajasekhar

Name:

Designation: General Manager

Designation:

Institution:

Name:

Date:

Designation:

For and on behalf of Technical Agency

Authorized Signatory

Witness -1 & 2

Name :*****

Name:

Designation: Chairman

Designation:

Institution:

Name:

Date:

Designation:

Annexure-I

SL NO	DESCRIPTION	TIMELINE (T+...)
1styr		
01	Approval of DPR and Formation of SPV	T+0
02	Detailed building plan with BOM, Certified Drawings from Chartered engineer/Registered architecture/consultant, and finalization of tender documents for CFC as per GFR compliance.	T+10
03	Finalization of CFC equipment/Machine specification and tender documents .	T+20
04	Submission and approval of SI activity and Event plan for the first year (Training, Exposure visit, Capacity building of SPV)	T+30
05	Submission and approval of Thematic intervention plan for Lean manufacturing, Digitization, Industry 4.0, Solar energy, Energy Efficiency measures. Green technology, Block chain, Research & development etc.	T+45
06	Design and development of new products , value addition of existing products.	T+45
07	Product Deployment and Engagement of Subject experts	T+45
08	CFC & Business strategy Risk assessment matrix and mitigation plan	T+60
09	Industry –Institute Linkage activity	T+90
10	Plan for IP generation, industrial design, Patent, GI, Copyright, Trade mark filing as appropriate.	T+90
11	Digital literacy and Connectivity for artisans/beneficiaries.	T+120
12	Business plan, supply chain management, buyer seller meet, market linkage, Industry institute linkage, E-commerce activities for the CFC. Phase-1:-Existing products manufactured by the artisans.	T+120
13	Brand building of CFC and products	T+180
14	Identification of statutory/regulatory requirements as applicable for the project and assisting IA to obtain approvals/licenses/compliance from the competent authorities.	T+180
15	Safety compliance (Fire prevention and safety measures- Installation of appropriate Fire Extinguisher Equipment's/arrangements)	T+180
16	Completion of CFC construction, machine installation and commissioning, Dry run and training to the artisans as per SI plan.	T+180
17	Retail, supply chain, sales activity	T+180
18	Quality Assurance Plan, Quality management System certification and Licenses, Total Productive Maintenance	T+210
19	Product Promotion Strategies, Web Page, Social media, Print media publicity	T+210
20	Submission of case studies, online report& success story	T+300
21	Mobilization, additional fund generation, convergence of scheme with other Ministry/Agencies.	T+300
22	Annual performance review and Presentation on completion of all milestones for 1st Year for the SFURTI cluster	T+330
23	Occupational Health and Safety Compliance (Zero Defect and Zero Effect action plan)	T+330

2ndyr

01	Business risk assessment matrix and Strategy Risk mitigation plan	T+395
02	Approval of SI activity and event plan	T+395
03	Approval of Thematic intervention plan continuation for Lean manufacturing, Digitization, Industry 4.0, Solar energy, Green technology, Block chain, Research & development and any other for the first year.	T+410
04	Business plan, supply chain management, market linkage, E-commerce activities for the CFC. Publicity Phase-2:- New, value added products	T+425
05	Monitoring of artisan income	T+425
06	Statutory/regulatory requirements compliance for the project and assisting IA for renewal/approval from the competent authorities.	T+540
07	Conducting EDP and increase in no of artisans/beneficiaries.	T+540
08	QMS compliance & continual improvement, Updating SOPs	T+550
09	Submission of case studies, online report& success story periodically as required	T+600
10	Coordination with Banks for loan, CSR fund Mobilization, additional fund generation, convergence of scheme	T+650
11	Increase of no of beneficiaries	T+720
12	Value addition to products ,Research and development, Thematic study, IP generation, Paper publication	T+720
13	Industry-Institute Linkage activity	T+720
14	Community development activities, Environment Management, Waste Management activities.	T+720
15	Occupational Health and Safety Compliance, Energy Efficiency compliance	T+720

3rdyr		
01	Business risk assessment matrix and mitigation plan	T+750
02	Business plan, supply chain management, market linkage, E-commerce activities for the CFC. Phase-3:- Sustainable business and export plan	T+750
03	Submission and approval of SI activity and Event plan	T+750
04	Creation of export opportunities of the CFC products	T+750
05	Submission and approval of Thematic intervention improved plan for Lean manufacturing, Digitization, Industry 4.0, Solar energy, Green technology, Block chain, Research & development, IPR. for the 3rd year.	T+775
06	Statutory/regulatory requirements compliance/renewal as applicable for the project and assisting IA to obtain from the competent authorities.	T+910
07	Exit plan for IA and Sustainability plan for next 5 yrs.	T+910
08	Submission of case studies, online report& success story	T+965
09	Presentation, Submission of final comprehensive reports and success stories of the CFC.	T+1000
10	Monitoring of artisan income for 3rd year	T+1100
11	QMS compliance & continual improvement	T+1100
12	Increase of beneficiaries	T+1100
13	Impact study, sustainability report, creating new markets, Any other KPI as approved in DPR	T+1100
14	Community development activities.	T+1100
15	Environment, Occupational Health and Safety compliance	T+1100
16	Industry-Institute Linkage	T+1100

Annexure-II

SL NO	DESCRIPTION	TIMELINE (T+...)	REMARKS	PAYMENT
1styr				
01	Approval of DPR and Formation of SPV	T+0	1 st Installment	15%
02	Detailed building plan with BOM, Certified Drawings from Chartered engineer/Registered architecture/consultant, and finalization of tender documents for CFC as per GFR compliance.	T+10		
03	Finalization of CFC equipment/Machine specification and tender documents.	T+20		
04	Submission and approval of SI activity and Event plan for the first year (Training, Exposure visit, Capacity building of SPV)	T+30		
05	Submission and approval of Thematic intervention plan for Lean manufacturing, Digitization, Industry 4.0, Solar energy, Energy Efficiency measures. Green technology, Block chain, Research & development etc.	T+45		
06	Design and development of new products , value addition of existing products.	T+45		
07	Product Deployment and Engagement of Subject experts	T+45		
08	CFC & Business strategy Risk assessment matrix and mitigation plan	T+60		
09	Industry –Institute Linkage activity	T+90		
10	Plan for IP generation, industrial design, Patent, GI, Copyright, Trade mark filing as appropriate.	T+90		
11	Digital literacy and Connectivity for artisans/beneficiaries.	T+120	2 nd Installment	15%
12	Business plan, supply chain management, buyer seller meet, market linkage, Industry institute linkage, E-commerce activities for the CFC. Phase-1:-Existing products manufactured by the artisans.	T+120		
13	Brand building of CFC and products	T+180		
14	Identification of statutory/regulatory requirements as applicable for the project and assisting IA to obtain approvals/licenses/compliance from the competent authorities.	T+180		
15	Safety compliance (Fire prevention and safety measures- Installation of appropriate Fire Extinguisher Equipment's/arrangements)	T+180		
16	Completion of CFC construction, machine installation and commissioning, Dry run and training to the artisans as per SI plan.	T+180		
17	Retail, supply chain, sales activity	T+180		
18	Quality Assurance Plan, Quality management System certification and Licenses, Total Productive Maintenance	T+210	3 rd Installment	10%
19	Product Promotion Strategies, Web Page, Social media, Print media publicity	T+210		
20	Submission of case studies, online report& success story	T+300	4 th Installment	5%
21	Mobilization, additional fund generation, convergence of scheme with other Ministry/Agencies.	T+300		
22	Annual performance review and Presentation on completion of all milestones for 1st Year for the SFURTI cluster	T+330		
23	Occupational Health and Safety Compliance (Zero Defect and Zero Effect action plan)	T+330		

2 nd yr				
01	Business risk assessment matrix and Strategy Risk mitigation plan	T+395	5 th Installment	5%
02	Approval of SI activity and event plan	T+395		
03	Approval of Thematic intervention plan continuation for Lean manufacturing, Digitization, Industry 4.0, Solar energy, Green technology, Block chain, Research & development and any other for the first year.	T+410		
04	Business plan, supply chain management, market linkage, E-commerce activities for the CFC. Publicity Phase-2:- New, value added products	T+425		
05	Monitoring of artisan income	T+425		
06	Statutory/regulatory requirements compliance for the project and assisting IA for renewal/approval from the competent authorities.	T+540	6 th Installment	10%
07	Conducting EDP and increase in no of artisans/beneficiaries.	T+540		
08	QMS compliance & continual improvement, Updating SOPs	T+550		
09	Submission of case studies, online report& success story periodically as required	T+600	7 th Installment	5%
10	Coordination with Banks for loan, CSR fund Mobilization, additional fund generation, convergence of scheme	T+650		
11	Increase of no of beneficiaries	T+720	8 th Installment	5%
12	Value addition to products ,Research and development, Thematic study, IP generation, Paper publication	T+720		
13	Industry-Institute Linkage activity	T+720		
14	Community development activities, Environment Management, Waste Management activities.	T+720		
15	Occupational Health and Safety Compliance, Energy Efficiency compliance	T+720		

3 rd yr				
01	Business risk assessment matrix and mitigation plan	T+750	9 th Installment	10%
02	Business plan, supply chain management, market linkage, E-commerce activities for the CFC. Phase-3:- Sustainable business and export plan	T+750		
03	Submission and approval of SI activity and Event plan	T+750		
04	Creation of export opportunities of the CFC products	T+750		
05	Submission and approval of Thematic intervention improved plan for Lean manufacturing, Digitization, Industry 4.0, Solar energy, Green technology, Block chain, Research & development , IPR. for the 3rd year.	T+775		
06	Statutory/regulatory requirements compliance/renewal as applicable for the project and assisting IA to obtain from the competent authorities.	T+910	10 th Installment	5%
07	Exit plan for IA and Sustainability plan for next 5 yrs.	T+910		
08	Submission of case studies, online report& success story	T+965	Last Installment	15%
09	Presentation, Submission of final comprehensive reports and success stories of the CFC.	T+1000		
10	Monitoring of artisan income for 3rd year	T+1100		
11	QMS compliance & continual improvement	T+1100		
12	Increase of beneficiaries	T+1100		
13	Impact study, sustainability report, creating new markets, Any other KPI as approved in DPR	T+1100		
14	Community development activities.	T+1100		
15	Environment, Occupational Health and Safety compliance	T+1100		
16	Industry-Institute Linkage	T+1100		