



Intellectual Property Facilitation Centre

B-36, Chandaka Industrial Area, Bhubaneswar, Odisha 751024
Phone: 0674 301 1704, 9853999222, 9437351608



Ref. No. –

Date -

Trademark Search and Application Form

Dear Sir/Madam,

Kindly provide the following details for assisting us in conducting a search and subsequently if applicable in filing the application for your trademark at the Kolkata branch office of the Controller General of Patents, Designs & Trade Marks (CGPDTM), India.

Initial Requirements for each TRADEMARK Filing

1. **Brand Name :**
2. **Using Date :**
3. **Company Name :**
4. **Company Address With Pincode And District :**
5. **Product Description :**
6. **Company Type(Proprietor Or Pvt Or Partnership) :**
7. **Proprietor Or Director Name And Designation:**
8. **Suggest Class Name:**
(The trademark class definitions are provided below (Annexure-I) so as to assist you in identifying the class name of your trade and business)
9. **Transfer/deposit of fees Rs.5500/ towards trademark searching and filing (Govt. Application Fees Rs.4000/ + Attorney Fees Rs.1500/)**



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MODE OF PAYMENT:

Online transfer

Account Name: Central Tool Room & Training Centre

A/c No : 30284771612

Bank Name : State Bank of India

IFSC Code : SBIN 0010133

BRANCH : Infocity, Bhubaneswar

Or

By Demand Draft : Payable in favour of "CENTRAL TOOL ROOM & TRAINING CENTRE" BHUBANESWAR

Please Provide the transaction receipt details:

Name of Depositor: Transaction/DD No : Date:
Bank Name: Branch:

(Note: The above fee is towards trademark search and subsequent filing the trademark at CGPDTM, Kolkata. If at any condition the trademark is not suitable for filing, then Rs. 500 will be deducted towards search fees and other expenses, the balance Rs. 5000/- will be returned back to you)

To be Filled by CTTC IPFC CELL

File No : **Date :**

Comments on Technical requirement:

Documents submitted:

Fee deposit particulars confirmation:

Attorney to be dealt with :

Special observation/note if any:

Reviewed by(IP Consultant) :

Approved by : Head IPFC/ MD



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Upon receiving the above information, trademark attorney associated with us will generate a “power of attorney” letter for proceeding to registration of the trademark.

Other Mandatory Requirements for each TRADEMARK Filing

- Scanned copy of the trade license (for proprietorship and partnership organization) or copy of the certificate of registration for a company (Pvt. Ltd.) Or details of organization by email.
- Documentary proof of Date of first use of the brand name/logo by the organization.
- Stamp paper of Rs. 100/- in the name and address of the applicant of the trade mark for print of contents on it (For all trade mark filings).

Declaration



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1. I/We understand and accept that Central Tool Room and Training Center (CTTC), Bhubaneswar is an Intellectual Property Facilitation Center (IPFC) to encourage intellectual property right (IPR) and providing facilitation services and advisory services to individuals, institutions and organizations (MSMEs) of Odisha exclusively at the request of the party interested like us.
2. I/We understand and accept that CTTC is limited to their capacity and resources available without any guaranty on the outcome of such services.
3. I/We understand and accept that CTTC being an IPFC, provides awareness services, Trademark search services and Trademark filing services (at the Kolkata branch office of the Controller General of Patents, Designs & Trade Marks (CGPDTM), India) only and for other activities and services such as logo design, hearing, opposition or litigation of the trademark or the like, I/we personally contact any suitable attorney/experts to arrange facilities on our own.
4. I/We understand and accept that, CTTC will process the request at the earliest upon receiving detail information, supporting documents copies and the payment as required.
5. I/We understand and accept that, it is our responsibility to sign a Non-Disclosure Agreement (NDA) with CTTC before we start receiving services from CTTC.
6. I/We understand and accept that CTTC is NOT engaged in the practice of law in India or foreign jurisdiction thus, they do not provide legal services and the services provided by them are informational and is not to be considered as legal advice.

For and on Behalf of
(Name of the Company)

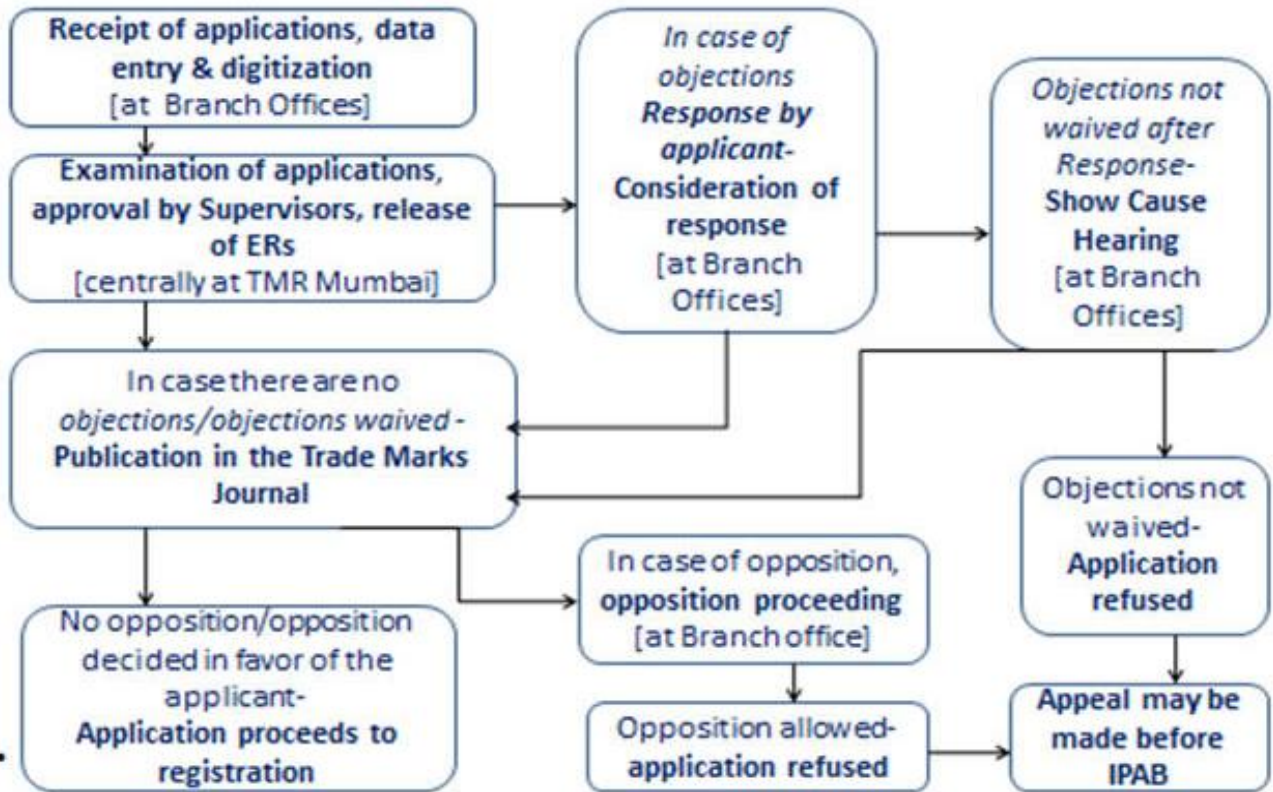
(Name of the authorized signatory)

Designation

Date -

SEAL OF THE COMPANY

Office actions in processing applications for registration of trademarks





Annexure-I([Click here](#) for RecentClass Definitions)

THE FOURTH SCHEDULE TO TRADE MARKS RULES, 2002

Classification of goods and services – Name of the classes

(Parts of an article or apparatus are, in general, classified with the actual article or apparatus, except where such parts constitute articles included in other classes).

Class 1. Chemical used in industry, science, photography, agriculture, horticulture and forestry; unprocessed artificial resins, unprocessed plastics; manures; fire extinguishing compositions; tempering and soldering preparations; chemical substances for preserving foodstuffs; tanning substances; adhesive used in industry

Class 2 . Paints, varnishes, lacquers; preservatives against rust and against deterioration of wood; colorants; mordents; raw natural resins; metals in foil and powder form for painters; decorators; printers and artists

Class 3 . Bleaching preparations and other substances for laundry use; cleaning; polishing; scouring and abrasive preparations; soaps; perfumery, essential oils, cosmetics, hair lotions, dentifrices

Class 4 . Industrial oils and greases; lubricants; dust absorbing, wetting and binding compositions; fuels(including motor spirit) and illuminants; candles, wicks

Class 5 . Pharmaceutical, veterinary and sanitary preparations; dietetic substances adapted for medical use, food for babies; plasters, materials for dressings; materials for stopping teeth, dental wax; disinfectants; preparation for destroying vermin; fungicides, herbicides

Class 6. Common metals and their alloys; metal building materials;

transportable buildings of metal; materials of metal for railway tracks; non-electric cables and wires of common metal; ironmongery, small items of metal hardware; pipes and tubes of metal; safes; goods of common metal not included in other classes; ores

Class 7 . Machines and machine tools; motors and engines (except for land vehicles); machine coupling and transmission components (except for land vehicles); agricultural implements other than hand-operated; incubators for eggs

Class 8 . Hand tools and implements (hand-operated); cutlery; side arms; razors

Class 9 . Scientific, nautical, surveying, electric, photographic, cinematographic, optical, weighing, measuring, signalling, checking (supervision), life saving and teaching apparatus and instruments; apparatus for recording, transmission or reproduction of sound or images; magnetic data carriers, recording discs; automatic vending machines and mechanisms for coin-operated apparatus; cash registers, calculating machines, data processing equipment and computers; fire extinguishing apparatus

Class 10 . Surgical, medical, dental and veterinary apparatus and instruments, artificial limbs, eyes and teeth; orthopaedic articles; suture materials

Class 11 . Apparatus for lighting, heating, steam generating, cooking, refrigerating, drying ventilating, water supply and sanitary purposes

Class 12 . Vehicles; apparatus for locomotion by land, air or water



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Class 13 . Firearms; ammunition and projectiles; explosives; fire works

Class 14 . Precious metals and their alloys and goods in precious metals or coated therewith, not included in other classes; jewellery, precious stones; horological and other chronometric instruments

Class 15. Musical instruments

Class 16 . Paper, cardboard and goods made from these materials, not included in other classes; printed matter; bookbinding material; photographs; stationery; adhesives for stationery or household purposes; artists' materials; paint brushes; typewriters and office requisites (except furniture); instructional and teaching material (except apparatus); plastic materials for packaging (not included in other classes); playing cards; printers' type; printing blocks

Class 17 . Rubber, gutta percha, gum, asbestos, mica and goods made from these materials and not included in other classes; plastics in extruded form for use in manufacture; packing, stopping and insulating materials; flexible pipes, not of metal

Class 18 . Leather and imitations of leather, and goods made of these materials and not included in other classes; animal skins, hides, trunks and travelling bags; umbrellas, parasols and walking sticks; whips, harness and saddlery

Class 19 . Building materials, (non-metallic), non-metallic rigid pipes for building; asphalt, pitch and bitumen; non-metallic transportable buildings; monuments, not of metal.

Class 20 . Furniture, mirrors, picture frames; goods(not included in other classes) of wood, cork, reed, cane, wicker, horn, bone, ivory, whalebone, shell, amber, mother- of-pearl, meerschaum and substitutes for all these materials, or of plastics

Class 21 . Household or kitchen utensils and containers(not of precious metal or coated therewith); combs and sponges; brushes(except paints brushes); brush making materials; articles for cleaning purposes; steelwool; unworked or semi-worked glass (except glass used in building); glassware, porcelain and earthenware not included in other classes

Class 22 . Ropes, string, nets, tents, awnings, tarpaulins, sails, sacks and bags (not included in other classes) padding and stuffing materials(except of rubber or plastics); raw fibrous textile materials

Class 23 . Yarns and threads, for textile use

Class 24 . Textiles and textile goods, not included in other classes; bed and table covers.

Class 25 . Clothing, footwear, headgear

Class 26 . Lace and embroidery, ribbons and braid; buttons, hooks and eyes, pins and needles; artificial flowers

Class 27 . Carpets, rugs, mats and matting, linoleum and other materials for covering existing floors; wall hangings(non-textile)

Class 28 . Games and playthings, gymnastic and sporting articles not included in other classes; decorations for Christmas trees

Class 29 . Meat, fish, poultry and game; meat extracts; preserved, dried and cooked fruits and vegetables; jellies, jams, fruit sauces; eggs, milk and milk products; edible oils and fats



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Class 30 . Coffee, tea, cocoa, sugar, rice, tapioca, sago, artificial coffee; flour and preparations made from cereals, bread, pastry and confectionery, ices; honey, treacle; yeast, baking powder; salt, mustard; vinegar, sauces, (condiments); spices; ice

Class 31 . Agricultural, horticultural and forestry products and grains not included in other classes; live animals; fresh fruits and vegetables; seeds, natural plants and flowers; foodstuffs for animals, malt

Class 32 . Beers, mineral and aerated waters, and other non-alcoholic drinks; fruit drinks and fruit juices; syrups and other preparations for making beverages

Class 33 .Alcoholic beverages(except beers)

Class 34 . Tobacco, smokers' articles, matches

SERVICES

Class 35 .Advertising, business management, business administration, office functions.

Class 36 .Insurance, financial affairs; monetary affairs; real estate affairs.

Class 37 . Building construction; repair; installation services.

Class 38 . Telecommunications.

Class 39 . Transport; packaging and storage of goods; travel arrangement.

Class 40 . Treatment of materials.

Class 41 . Education; providing of training; entertainment; sporting and cultural activities.

Class 42 . Scientific and technological services and research and design relating thereto; industrial analysis and research services; design and development of computer hardware and software.

Class 43 . Services for providing food and drink; temporary accommodation.

Class 44 . Medical services, veterinary services, hygienic and beauty care for human beings or animals; agriculture, horticulture and forestry services.

Class 45 . Legal services; security services for the protection of property and individuals; personal and social services rendered by others to meet the needs of individuals.