



## CENTRAL TOOL ROOM & TRAINING CENTRE, BHUBANESWAR

### **JOB VACANCY: MANAGER – INNOVATION& IPR**

CTTC Bhubaneswar invites application for managing its innovation services being offered through its Incubation and Intellectual Property Facilitation Centre to the startups and industry.

**Educational Qualification** - MBA with B.Tech /B.E (Mech. / Elect / E&C / Prod.) from recognized institution

**Experience** - 5-7 years in manufacturing and or engineering industry. Entrepreneurial experience / work in an incubator or start-up will be an advantage

**Desirable** – Knowledge and understanding of innovation services (e.g. patent, design etc.) delivery; Awareness of entrepreneurship / small businesses.

- a. Understanding of the several components of business planning
- b. Basic Knowledge of financial management
- c. Acquainted with administrative functions

#### **Other skills & requirements:**

Passionate about Entrepreneurship and Innovation

- Excellent English communication skills – both oral and written
- Good Public Relation skills
- Good computer skills especially – MS-word, MS-Power Point and MS-Excel
- Reasonably good negotiation skills
- Ability to work independently

#### **JOB DESCRIPTION**

- a. Overall coordination of all activities of Incubator
- b. Responsible for business development, creation of network of service providers / mentors and programmes of Incubator
- c. Supervise the development, continuous improvement and implementation of the incubation process and packages
- d. Liaison with the Government and other stake holders in the region
- e. Coordination with the HOST INSTITUTION – for access to technical resources, faculty support etc.
- f. Coordinating the events / workshops and other programmes related to Incubation & IPR

g. Coordinating the processes and activities related to IP facilitation services

**Duration of contract:** 1 year , renewable on the basis of performance

**Salary:** As per industry norms commensurate with qualification and experience.

**How to Apply:** Send you resume along with a covering letter to the Managing Director, Central Tool Room & Training Centre, B-36, Chandaka Industrial Area, KIIT, Bhubaneswar-751024, Odisha, ,[cttc@cttc.gov.in](mailto:cttc@cttc.gov.in)

Latest by 30.06.2017

Contact for any further discussion Dr S.K.Kar ,Ph : 0674-3011704, [skkar@cttc.gov.in](mailto:skkar@cttc.gov.in)

## **JOB VACANCY:**

### **INTELLECTUAL PROPERTY RIGHT PROFESSIONAL**

An Intellectual Property Facilitation Centre (IPFC) has been established at CTTC, Bhubaneswar under the assistance of Govt. of India. Looking for engaging a professional having suitable back ground under contractual basis.

**Position:** IPR consultant

**Duration of contract:** 1 year, may be renewed.

**Eligibility:** Bachelor in Science / Engineering with adequate knowledge in IPR or Diploma in IPR from recognized institute.

**Experience:** 2 years of work Experience in patent searching, drafting, filling, Trademark, Design, GI regn.

**Salary:** Negotiable, will be decided suitably.

**Last date for Submission application:** Dt. 30.06.2017

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