



**CENTRAL TOOL ROOM & TRAINING CENTRE**  
**B-36, Chandka Industrial Area,**  
**Bhubaneswar- 751024**

Ref. No.CTTC/BBS/A & A/PERS/

Date: 03 .11.2015

**SITUATION VACANT**

CTTC, Bhubaneswar is looking for suitable and dynamic persons to fill up the following positions on contract basis for a period of five years from the date of appointment which can be renewed from time to time till the date of superannuation/resignation after review of performance–

Sl.No	Post	Pay Band & Grade Pay	Approx. Gross Emoluments (Min.) at Bhubaneswar	Max. age as on <b>15.12.15</b>	No. of Post
1	<b>Technician Gr.II</b>	PB- 5200-20200/- + GP- 1900/-	Rs.19351/-	30	1 (UR), 1(SC), 1(ST)

**(Age- Relaxable upto 5 (five) years for SC/ST/Internal candidates and 3(three) years for OBC)**

**A) Qualification: (Essential)**

Sl.No.1 ITI certificate in Machinist/Turner/Fitter/Electrician/Tool Room Certificate of minimum 1 year duration from MSME Tool Room or recognized Institute.

**(Desirable)**

Sl.No.1 Certificate course in CAD/CAM/CNC from recognized institution.

**(B) Experience: (Essential)**

Sl.No.1 Experience in operation of Tool Room machines and equipments.

**(Preferable)**

Sl.No.1 Experiences as Tool Maker/CNC Machine Operation.

The interested candidates should send their bio-data as per the format cited below along with self-attested copies of certificates for the above posts & Bank Draft of **Rs.100/- (Rs.25/ for SC/ST Candidates)** drawn on any nationalized Bank in favour of **CENTRAL TOOL ROOM & TRAINING CENTRE, BHUBANESWAR** payable at Bhubaneswar to the **Managing Director** on or before **15<sup>th</sup>. December,15**. Persons working in Govt./Quasi-Govt., Public Sector undertakings, Autonomous Bodies should apply through proper channel. The Centre reserves the right to short list and call limited number of candidates for test/interview and offer lower posts to the candidates in case of non availability of suitable candidates.

**BIO-DATA**

1. Application for the post of .....

2. Name of the Candidate : .....

3. Permanent Address : .....

.....

.....

4. Correspondence Address : .....

.....

.....

5. Caste : General / SC / ST / OBC

6. Date of Birth : ..... dd ..... mm ..... year

(Attach proof of DOB)

7. Mobile No. .... E-Mail ID .....

8. Qualifications :

Sl.No.	Exam. Passed	University	% of Marks	Year of Passing

9. Experience:

Sl.No.	Name of Organization	Designation	Nature of works	Total Salary

10. Details of Application Fees:

DD No..... Name of Bank ..... Amount Rs...../-

Date: .....

Signature of the Candidate

**NOTE : Use separate sheet for qualification and experience if required**

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(An Indo-Danish Project, A Govt. of India Society)

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Bhubaneswar- 751024

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Sl. No.	Post	Pay Scale	Approx. Gross Emoluments (Min) at Bhubaneswar	Max. age as on <b>15.12.15</b>	No. of Post
1	<b>Master Craftsman</b>	PB-5200-20200/- (GP-2800/-)	Rs.28902/-	30	2(UR), 1(ST)
2	<b>Admn. Asst. Gr.I</b>	PB-5200-20200/- (GP-2400/-)	Rs.19361/-	30	1(ST)

**(Age- Relaxable upto 5 (five) years for SC/ST/Internal candidates and 3(three) years for OBC)**

**A) Qualification: (Essential)**

- Sl.No.1 Degree/Diploma in Mechanical/Electrical/Electronics/Production Engineering or Diploma in Tool & Die Making from a recognized University/Institute.  
Sl.No.2 Degree in any discipline from a recognized University

**(Desirable)**

- Sl.No.1 Certificate course in CAD/CAM/CNC from recognized Institution.  
Sl.No.2 Degree in Commerce from a recognized University

**(B) Experience: (Essential)**

- Sl.No.1 2 (Two) years in operating Tool Room machinery / Tool fitting.  
Sl.No.2 2(two) years experience in Administration/Accounts in a reputed manufacturing organization.

**(Preferable)**

- Sl.No.1 Practical experience in operation, programming CNC Machines.  
Sl.No.2 Working knowledge in Computers

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